MC meeting Oct. 20th, 2015  
Jess, Mike, Grizelle

* Letter to Saran
  + Jess is still planning to draft a letter to Saran in response to her analysis of the proposal
  + Mike suggested framing the letter as an appeal for guidance on how to move forward
    - Confusion about where LUQ stands in respect to the LTER program
    - Are we on the right track?
    - Seems to be continuous comments implying that we are not up to par
  + From previous meeting – Whendee was going to add a column to Jess’ table identifying places in the proposal that directly contradict Saran’s comments
* Priorities for LTER 5b
  + The group needs more structure
  + Suggested that working groups be formed around each project
    - At the annual meetings, project managers would meet with the MC to talk about how the project fits into the broader hypothesis
  + Sarah and Jess will make a hypothesis/project matrix so it is clear where each project fits into the proposal and who is involved
  + Grizelle will review the list of personnel involved with each project and give her comments to Jess so he can finalize it
* Next monthly meeting
  + Conflict with LCZO site meeting – Meeting moved **to November 17th at 1 pm EST, 2 pm AST**
    - Sarah sent an email asking for volunteers to present a short science talk which will be followed by a business meeting focusing on the January meeting
  + **This date coincides with the next MC meeting, which will likely be held after the regular meeting**
* **Next SEAC meeting – Nov 9th at 2 pm EST, 3 pm AST**