MC Meeting
15 Dec 2015

**1. January meeting**
 - Jess is finalizing the agenda
 - Sharon Wallace, new forest supervisor, was invited to join for lunch on Tuesday. She replaced Pablo Cruz and is an expert on special use permits
 - There will be a long-term dataset working group formed at the meeting

**2. Logo**
 - Mike suggested creating a Dropbox account with all the other LTER logos so people can easily view them. Sarah will do this.
 - Mike suggested we stress that the input we receive will be used to contribute to the final design of a logo by a professional and will not necessarily be the final product
 - This will be brought up at the January meeting to decide how to proceed

**3. Word cloud**
 - Sarah will use 2015 article titles and keywords to create a 2nd word cloud and a 3rd using research from the last 3 years (in the hope that “hurricane” or “disturbance” will show up more prominently!)

**4. Other**
 - Jess will have annual report submitted by Dec. 24th
 - Eda has been working on updating publications and Sarah has been working on updating personnel
 - No further information on the award letter from NSF
 - Subaward letters have been prepared in advance
 - UPR will be closed December 21st through January 11th
 - Jess is helping organize the next Science Council meeting
 - “About us” section of the website still needs updated to include a values statement

Next MC meeting: January 11th, 3 pm, El Verde