**LTER Education Committee Conference Call**

**September 5th, 2019 3:00-4:00 pm EST**

**Minutes**

1. Attendance
	1. Cari Paulenich (CCE), Scott Simon (SBC), Liz Duff (PIE), Annette Brickley (NES), Bess Caplan(BES), Alan Berkowitz (BES), Jill Haukos (KNZ) , Kara Haas (KBS), Noelia Baez (LUQ), Sam Norlin (LNO), Clarisse Hart (HFR), Elena Sparrow (BNZ), Marty Downs (LNO)
2. Approve August minutes
	1. Approved

 3. New Business

a. NCO updates – Sam and Marty

1. Marty is at iLTER meeting in Germany.
2. NCO is now LNO
3. Train the Trainer workshop (look for email from Marty)
4. Sam’s last meeting- “Wonderful time working with everyone, hopeful that paths cross again.”
5. Marty will attend the meetings and an LNO intern will be tasked with helping the committee.
6. Members of the committee thank Sam for his assistance

b. EB updates - Annette

1. No updates.
2. 40 year review document draft is being worked on by Cora, Caitlin, Marty

c. EOC updates - Cora

1. Co-chair needed in coming months

 Kara Haas has agreed to step into role!

1. Focal discussions
2. Sam transition plan: see notes from Aug minutes regarding details.
3. 4DEE Revisited: Contributions
4. Forming committee to focus on how to use framework. Focus is on undergraduate education. Application deadline is Sept 5.

c. RET meeting planning update

1. LNO planning to have RET webinar to share resources and strengths of network. Sam will be sending email to get contact info for RETs. Hoping to have webinar in the fall. Working to find

5. Working Group and Site Updates/Announcements

1. Children’s Book Series- Jill is writing grant for renewal of book series. Email Jill if you are interested in having your site participate. Looking for three books. Will be sending info to ed reps first.
2. LNO provided a letter of support for Advance GEO proposal. They are putting on the first train the trainer workshop regarding creating an inclusive environment, especially for field sites. Want to talk to them about doing a LTER focused workshop where expenses would be covered but currently able to offer to support 2 LTER folks to attend the January workshop in Kansas.
3. Data Literacy- drk-12 proposal was rejected. Hope to meet to discuss resubmission
4. RFP for renewals and urban site. Is there anything our committee can do to help support those renewing? BES is considering putting in for urban site.
5. PIE- seeing species move north, students have found fiddler crabs in three new areas!
6. SBC- Bob Miller is new PI at SBC, Scott working with him to see how to continue to work with him. Bob’s focus is environmental DNA. Hosted Tech Trek- 8th grade girls camp over the summer (American Association of University Women) Nautilus Live- apply to be the science communication fellow; Scott will be on the ship in mid-October- look for an email with additional information.
7. NES- Teacher from august cruise, documented work on Instagram
8. BNZ- offer 1-week intensive field research experience for first generation community college students, one from last year did an REU this summer!

6. EOC Meeting Schedule -- 1st THURSDAYS

a. October 3rd

b. November 7th

c. December 5th

**d. January → move from 2nd to 9th?**