**LTER Education Committee Conference Call**

**February 7th, 2018**

**3:00-4:00 pm EDT**

**Minutes**

1. Attendance

Sam Norlin (NCO), Scott Simon (SBC), Marty Downs (NCO), Jill Haukos (KNZ), Liz Duff (PIE), Amanda Morrison(ARC), Annette Brickley (NES), Kim Eichhorst (SEV), Alan Berkowitz (BES), Bess Caplan (BES), Kari O’Connell (AND), Kristen Weiss (NCO), Steph Bestelmeyer (JRN), Stephen McGee (LUQ), Elena Sparrow (BNZ), Kelly Steinberg, Cari Paulenich (CCE)

1. Approve January minutes
2. New Business
	1. Network Communication Office – Marty Downs/Sam Norlin
		1. Kristen Weiss- New LTER Communications Coordinator
	2. Network Updates
		1. EB Updates - Kari O’Connell
			1. Update on site review of LTER office
			2. Science Council Meeting: Discussion about how to get more synthesis at the Science council meeting, subcommittee meeting to discuss, Meeting will be at North Temperate Lakes (Wisconsin)
				1. Science Council- Lead PIs from each site, meet once per year in person, rotates amongst different sites, discuss the business of the network, includes a rep from IM managers and Education Managers, also invite a second person from site (usually someone who could be next potential PI or have specific knowledge of theme)
		2. Strategies for spending our 8K – Kari, Jill/Caitlin/Sam
			1. Proposal for first 2 years
				1. First Year spend on ASM: at least 1 Ed rep from each site, invite people to ASM from outside our group (Professional Development, teachers, etc.)
				2. Year 2: mini proposal process, small groups get together to work on specific collaborative products
				3. Give comments over the next month, official voting next month
			2. Another Proposal- vote to use funds to support this year’s all Scientist Meeting, then discuss at ASM what we want to do in the future
			3. Note about ASM- each site gets 7 people. They determine who those should be. This is a difference from previous ASMs where money was dedicated to EOC and IM.
		3. ASM ideas- Look for a spreadsheet for organizing proposals
			1. Alan – Data Literacy session proposals
				1. Working Session: include LTER Educators, EDI people, data managers, platform developers (Concord Consortium, Serenity, Cubes, etc.) working on developing guidelines for how to make data sets accessible for non-scientists. Want to think about data in K-12 and undergraduate classes
				2. Workshop in particular software/tool using LTER data
				3. Data Jams/Data Nuggets: hands-on, how-to session
		4. UFERN update – Kari
			1. Kari and Alan will lead session on UFERN for a broader audience. Not just for education on Sunday
		5. Lightening Round
			1. 3 slides per site, brief overview
		6. Update the list on google drive so we can decide what is for Sunday audience vs. sessions during the meeting. Think about timing, what have we done in the past, are there external collaborators, etc.
		7. Cross-site REU update - Alan
	3. Grant Updates/Announcements
	4. Site Updates/Announcements
3. EOC Meeting Schedule
	1. March 7, 2018
	2. April 4, 2018
	3. May 2, 2018
	4. June 6, 2018