**LTER Education Committee Conference Call**

**January 10, 2018**

**3:00-4:00 pm EDT**

**Minutes**

1. Attendance

Marty Downs (NCO), Sam Norlin (NCO), Cari Paulenich (CCE), Janice McDonnell (PAL), Alex Rose (NWT & MCM), Scott Simon (SBC), Kelly Steinberg (SEV), Stephanie Bestelmeyer (Jornada), Noelia Baez (LUQ), Liz Duff (PIE), Kari O’Connell (AND), Elena Sparrow (BNZ), Annette Brickley (NES)

1. Approve December minutes
	1. Minutes approved
2. New Business
	1. Network Communication Office – Marty Downs/Sam Norlin
		1. Cross-site webinar series starts 1/11
		2. Introduction to the new NCO web site
			1. Tour of the new site: still working to fill out site completely
			2. Site Profile pages: stories featured on site will be linked to site profile pages, still working to link all content to appropriate site pages
			3. Images from old gallery
			4. Education Page: Let Sam know if you need URLs, images updated for your site
			5. Send feedback to Marty via Google Form Survey
	2. Network Updates
		1. EB Updates - Kari O’Connell
* LTER reviewing how field sites respond to sexual harassment and if there should be a policy. Expecting some guidance from NSF. NCO has surveyed sites and most follow a university policy. How can there be more consistency across sites? How can we communicate the policies? How might policies need to be different for field sites vs classrooms?
* Science Council Meeting (all PIs plus 1 other rep from each site): Theme: Organic Matter
* Update from EDI (Environmental Data Initiative)
* Site at Texas that has independent funding but wants to be affiliated with LTER; how might we involve groups like this in our work?
* Use document Kari sent out to brainstorm ideas for how Education committee should use funding from LTER network
	+ 1. All Scientists Meeting – Marty and Sam
* Re-visit Google Doc of topics to see what has been discussed and reach out to leaders of topics if you are interested in topic
* Would we like a professional development component? Is there someone we would like to bring in to do a session?
* NCO is planning a speaker on Scientist Communication that would go in depth with a smaller group. Is this something that we want training on or would we prefer the scientists at sites to have this training? Let Marty know if you have idea for dynamic speaker who could bring science and outreach together.
	1. Grant Updates/Announcements
		1. none
	2. Site Updates/Announcements
		1. Scott Simon (SBC) has received book they wrote about the Kelp Forest! Working on associated curriculum
		2. Stephanie Bestelmeyer has also received book! Working on curriculum. Interest in eco-pen pal?
		3. Kelly Steinberg- New rep from Sevietta
		4. LUQ hosting Data Jam teacher workshop
		5. Cross-site REU: Alan had good conversation with NSF program officer, he is working to fully develop idea. If interested, contact him or Sam . Interested in providing virtual professional development to REUs.
1. EOC Meeting Schedule
	1. February 7, 2018
	2. March 7, 2018
	3. April 4, 2018
	4. May 2, 2018
	5. June 6, 2018